

Washington State Convention Center Public Facilities District
Board of Directors Regular Meeting
Tuesday, July 19, 2016

- I. **Call to order**
- II. **Approval of Regular Meeting Minutes for May 24, 2016 and Special Meeting Minutes for June 3, 2016**
- III. **Public Comments**

Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.
- IV. **Chairman's Report (Mr. Frank Finneran)**
 - A. Presentation of Consent Agenda
 - Action items:
 - 1. Ratification of Additional Facility Project Contract List
 - 2. Approval of Additional Facility Project Draw Schedule Payment
 - Informational:
 - 1. WSCC Sales Productivity Report
 - 2. Monthly Expenditures – Auditing Officer Certification
- V. **PFD Committee Reports**
 - A. Addition Committee (Mr. Frank Finneran, Chair)
 - 1. Addition Project Update
 - 2. LMN Presentation
 - 3. Approval of 4th Amendment to the Facility Addition Architectural/Engineering Services Contract, Resolution # 2016-14
 - 4. Approval of Selection of General Contractor/Construction Manager and Authorization to Enter Into Preconstruction Service Contracts, Resolution # 2016 – 11
 - B. Government Affairs Committee (Ms. Deryl Brown-Archie, Chair)
 - 1. Update
 - 2. Government Relations Consultant Update Report
 - C. Finance Committee (Mr. Bob Flowers, Chair)
 - 1. Quarterly Investment Report Update
 - 2. Amendment to Operating Reserve Policy, Resolution # 2016-12
 - D. Outreach Committee (Ms. Susana Gonzalez-Murillo, Chair)
 - 1. Outreach Mid-Year Report
 - E. Marketing Committee (Mr. Craig Schafer, Chair)
 - 1. Marketing & Sales Mid-Year Report
 - 2. Exemption to Booking Policy Request and Approval, Resolution # 2016-13
 - F. Operating Goals Committee (Mr. Terry McLaughlin, Chair)
 - 1. Operating Goals Mid-Year Report
 - G. Art Committee (Ms. Karen Wong, Chair)
 - 1. Update
- VI. **Visit Seattle & WSCC Sales Reports**
 - A. Destination Overview - Mr. Tom Norwalk, Visit Seattle
 - B. Visit Seattle Sales Report – Mr. Rob Hampton, Visit Seattle
 - C. WSCC Sales Report – Mr. Michael McQuade, WSCC
- VII. **President's Report (Mr. Jeffrey A. Blosser)**
 - A. 2015 Annual Report Document Feedback
 - B. Retail Mid-Year Report
- VIII. **Staff Reports**
 - A. Parking (Mr. Susnios Tesfaye)
 - B. Food Service (Ms. Melinda Altamirano)
- IX. **Financials (Mr. Chip Firth)**
- X. **Executive Session (if necessary)**
- XI. **Other Business**
- XII. **Adjournment**