

Agenda

Washington State Convention Center Public Facilities District
Board of Directors Regular Meeting
Tuesday, November 27, 2018

- I. **Call to order**
- II. **Approval of Regular Meeting Minutes for September 25, 2018**
- III. **Public Comments**

Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.
- IV. **Chairman’s Report (Mr. Frank Finneran)**
 - A. Board of Directors 2019 Committee Assignments, Resolution 2018-8
 - B. Board Meeting Dates 2019, Resolution 2018-9
 - C. Ratification of District Officers, Resolution 2018-10
 - F. Presentation of Consent Agenda
 - Action items:
 - 1. Ratification of Additional Facility Project Contract List (Motion)
 - 2. Approval of Additional Facility Project Draw Schedule Payment (Motion)
 - Informational:
 - 1. WSCC Sales Productivity Report
 - 2. Monthly Expenditures – Auditing Officer Certification
- V. **PFD Committee Reports**
 - A. Addition Committee (Mr. Frank Finneran, Chair)
 - 1. Addition Committee Update
 - 2. Approval of 2019 WSCC Addition Budget (Motion)
 - B. Facility Committee (Mr. Jerry Hillis, Chair)
 - 1. Approval of 2019 Capital Project List (Motion)
 - C. Finance Committee (Mr. Robert Flowers, Chair)
 - 1. 2019 Operating Budget, Resolution 2018-11
 - 2. Approval of 2019 Insurance: Property Coverage (Motion)
 - D. Art Committee (Ms. Susana Gonzalez-Murillo, Chair)
 - 1. Approving members to the WSCC Art Foundation, Resolution # 2018-12
 - 2. Update on Addition Art Project
 - E. Marketing Committee (Mr. Craig Schafer, Chair)
 - 1. Approval of WSCC 2019 Sales Plan and 2019 Marketing and Communications Plan, Resolution 2018-13
 - 2. Approval of the Visit Seattle 2019 Sales Plan, Goals and Scope of Work, Resolution 2018-14
 - 3. Update on Branding/Naming Work Progress
 - G. Government Affairs Committee (Ms. Deryl Brown-Archie, Chair)
 - 1. Update
 - 2. Government Relations Consultant Report
- VI. **Visit Seattle & WSCC Sales Reports**
 - A. Destination Overview – Mr. Tom Norwalk, Visit Seattle
 - B. Visit Seattle Sales Report – Ms. Kelly Saling, Visit Seattle
 - C. WSCC Sales Report – Mr. Michael McQuade, WSCC
- VII. **President’s Report (Mr. Jeffrey A. Blosser)**
 - A. Approval of 2019 Operating Goals, Resolution 2018-15
 - B. Approval of Revised Board Mission / Values Statement (Motion)
- VIII. **Staff Reports**
 - A. Parking (Mr. Susnios Tesfaye)
 - B. Food Service Report (Mr. David Dolquist)
- IX. **Financials (Mr. Chip Firth)**
- X. **Other Business**
- XI. **Executive Session**
 - A. Review President’s Performance
- XII. **Possible Action relating to President’s Contract and Compensation (Motion)**
- XIII. **Adjournment**