



INVENTORY & FEE SCHEDULE

Event equipment items are provided as part of the Convention Center's event services and are included in base rent unless otherwise noted and in consideration of availability and other events. Fees listed are to be applied only when circumstances call for rent charges, and are **subject to change without notice**. These rates, unless otherwise indicated, are effective April 1, 2014 through March 31, 2015.

Straight time rates apply Monday through Sunday. The following holidays are charged at **Time and One-Half**: New Year's Day; Rev. Dr. Martin Luther King, Jr. Day; Presidents' Day; Memorial Day; Veterans Day; Friday after Thanksgiving. The following holidays are charged at **Double Time**: Independence Day; Labor Day; Thanksgiving Day; and Christmas Day.

Chargeable Services and Equipment					
Event Personnel			Rental Equipment		
Rate is per hour with a 4 hour minimum		RATE	One time charge		RATE
Admission and Transportation Attendant		\$ 24	Dressed Table		\$ 35
Lead Admission and Transportation Attendant		\$ 25	Riser		\$ 50
Luggage/Coat Check		\$ 24	Chair		\$ 2
Police		\$ 48	Piano (2)		\$ 200
Traffic Police		\$ 56	Piano Tuning (On Request)		Market Rate
EMT (Team of Two)		\$ 110	Dance Floor (Per piece)		\$ 10
EMT (One for M/I-M/O)		\$ 75	Safe		\$ 200
Damage and Repairs					
			Damage/Cleaning Labor (+ materials)		\$ 85/hr
			Balloon Removal (per balloon)		\$ 25
			Carpet Square		\$ 50
Event Support Services					
Conversions/Refreshes		RATE	Auxiliary Heating/Cooling		RATE
Exhibit Hall Conversion (per Hall)		\$ 1,500	Move-in/Move-out Days		Per Day
Ballroom Conversion (per Ballroom)		\$ 400	Meeting Rooms (per single room)		\$ 50
Meeting Room Conversion (per single room)		\$ 100	Ballrooms (per Ballroom)		\$ 150
Exhibit Hall Refresh (per Hall)		\$ 350	Exhibit Halls (per Hall)		\$ 500
Ballroom Refresh (per Ballroom)		\$ 100	Auxiliary Lighting		
Meeting Room Refresh (per single room)		\$ 50	Move-in/Move-out Days		
Operable Wall Transition (per wall)		\$ 150	Ballrooms (per Ballroom)		\$ 75
			Exhibit Halls (per Hall)		\$ 250
Security Services					
Re-Key Room (per room)		\$ 40			
Lost Key Fee (ea)		\$ 50			
Event Equipment					
Seating	QTY	Tables	QTY	Miscellaneous	QTY
WSCC	14,000	10 Serpentine Tables	20	Wheelchair Ramp	1
TCC	3,700	72" Round Tables	800	Wheelchair Lift	1
		60" Round Tables	250	Easels	150
Risers 6'x8' units		36" Round Tables	80	Barriers	175
16" to 24"H	40	8' x 30" Tables	500		
16" to 32" H	40	8' x 18" Tables	800	Pipe & Drape	
24" to 32" H	40	6' x 18" Tables	200	8' high-black	200 ft
		6' x 30" Tables	300		
		4' x 30" Tables	30	Flags	
				USA	5
				WA	5
				Canada	3