

Washington State Convention Center Public Facilities District  
Board of Directors Regular Meeting  
**Tuesday, January 27, 2015**

- I. **Call to order**
- II. **Approval of Regular Meeting Minutes for December 16, 2015 and Meeting Notes for 2014 Strategic Planning Retreat (November 24/25, 2014)**
- III. **Public Comments**

*Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.*
- IV. **Chairman’s Report (Mr. Frank Finneran)**
  - A. Presentation of Consent Agenda
    - Action items:
      - 1. None
    - Informational:
      - 1. WSCC Sales Productivity Report
      - 2. Monthly Expenditures – Auditing Officer Certification
      - 3. Outreach Report, 2014 Year End
  - B. Update on Board Member Appointments / Reappointments
- V. **PFD Committee Reports**
  - A. Addition Committee (Mr. Frank Finneran, Chair)
    - 1. Approval of Additional Facility Architectural/Engineering Services Contract, Resolution 2015-1
    - 2. Approval of Additional Facility Project Management Services Contract, Resolution 2015-2
    - 3. Site Evaluation Criteria for WSCC Additional Facility Project, Resolution 2015-3
    - 4. Evaluating Potential Sites for WSCC Additional Facility Project & Establishing Alternatives for further analysis in the environmental impact statement, Resolution 2015-4
    - 5. Additional Facility Update
  - B. Finance Committee (Mr. Bob Flowers, Chair)
    - 1. Investment Funds, 2014 Year End Report
  - C. Government Affairs Committee (Ms. Deryl Brown-Archie, Chair)
    - 1. Consultant Update Report
  - D. Operating Goals Committee (Mr. Rick Bender, Chair)
    - 1. Completion of Operating Goals 2014, Resolution 2015-5
- VI. **Visit Seattle & WSCC Sales Reports**
  - A. Destination Overview - Mr. Tom Norwalk, Visit Seattle
  - B. Visit Seattle Sales Report – Mr. Tom Norwalk, President / CEO - Visit Seattle
  - C. WSCC Sales Report – Mr. Michael McQuade, Director of Sales - WSCC
- VII. **President’s Report (Mr. Jeffrey A. Blosser)**
  - A. End of Year (2014) Retail Report
  - B. Legal Contract for Additional Facility Work, Resolution 2015-6
  - C. Approval of Amendments to Procurement Policy, Resolution # 2015-7
- VIII. **Staff Reports**
  - A. Parking (Mr. Susnios Tesfaye)
  - B. Food Service (Mr. Stephen Kiely)
- IX. **Financials (Mr. Chip Firth)**
- X. **Executive Session (if necessary)**
- XI. **Other Business**
- XII. **Adjournment**