DRAFT 07-22-2015

Agenda

Washington State Convention Center Public Facilities District
Board of Directors Regular Meeting
Tuesday, July 28, 2015

I. **Call to order**

II. **Approval of Regular Meeting Minutes for May 19, 2015, Special Meeting Minutes for June 25, 2015, and Special Meeting Minutes for July 16, 2015**

III. **Public Comments**

Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.

IV. **Chairman's Report (Mr. Frank Finneran)**

A. Presentation of Consent Agenda

Action items:

1. Ratification of Additional Facility Project Contract List
2. Approval of Additional Facility Project Draw Schedule Payment

Informational:

1. WSCC Sales Productivity Report
2. Monthly Expenditures – Auditing Officer Certification
3. Quarterly Benefits Report

V. **PFD Committee Reports**

A. Addition Committee (Mr. Frank Finneran, Chair)
   1. Addition Project Update
   2. LMN: Early Design Guidance

B. Government Affairs Committee (Ms. Deryl Brown-Archie, Chair)
   1. Update
   2. Government Relations Consultant Update Report

C. Facility Committee (Mr. Jerry Hillis, Chair)
   1. Update

D. Finance Committee (Mr. Bob Flowers, Chair)
   1. Quarterly Investment Report Update

E. Outreach Committee (Ms. Susana Gonzalez-Murillo, Chair)
   1. Outreach Mid-Year Report

F. Marketing Committee (Mr. Craig Schafer, Chair)
   1. Marketing & Sales Mid-Year Report

G. Operating Goals Committee (Ms. Susana Gonzalez-Murillo, Chair)
   1. Operating Goals Mid-Year Report

H. Art Committee (Ms. Karen Wong, Chair)
   1. Update

VI. **Visit Seattle & WSCC Sales Reports**

A. Destination Overview - Mr. Tom Norwalk, Visit Seattle
B. Visit Seattle Sales Report – Mr. Rob Hampton, Visit Seattle
C. WSCC Sales Report – Mr. Michael McQuade, WSCC

VII. **President's Report (Mr. Jeffrey A. Blosser)**

A. 2014 Annual Report Document Feedback
B. WSCC Plan Document Restatement – 401(1) Plan – PPA Provisions, Resolution 2015-12
C. Retail Mid-Year Report
D. New Administrative Offices Completed and Occupied

VIII. **Staff Reports**

A. Parking (Mr. Susnios Tesfaye)
B. Food Service (Mr. Stephen Kiely)

IX. **Financials (Mr. Chip Firth)**

X. **Executive Session (if necessary)**

XI. **Other Business**

XII. **Adjournment**

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